



Island Lake First Nations Family Services
is seeking applicants for a
Unit Supervisor – Winnipeg Sub Office
1 FULL TIME POSITION

BACKGROUND

Island Lake First Nation Family Services was originally established and operated under the auspices of the Awasis Agency of Northern Manitoba on April 30, 1983. On April 21, 1997, Island Lake First Nation Family Services was incorporated as its own agency.

Island Lake First Nations Family Services consists of four communities: Garden Hill First Nation, St. Theresa Point First Nation, Wasagamack First Nation, and Red Sucker Lake First Nation with the total population of well over 10,000 people.

SUMMARY:

The primary responsibility is to provide services to the families and children of the four Island Lake First Nations communities; as per Child and Family Services (CFS) Act, the standards and Objectives set by Island Lake First Nations Family Services.

KEY RESPONSIBILITIES:

- Manage all aspects of service delivery and case management for all unit staff.
- Implement management decisions.
- Participate as a member of management team and attend meetings regularly.
- Coordinate all court work related to statutory requirements.
- Monitor, evaluate, and supervise staff.

QUALIFICATIONS:

- B.S.W. or related post-secondary education with a minimum of two years direct experience in the field of Child and Family Services.
- Solid understanding of the CFS Act and Child and Family Services Authority Act, AJI-CWI, and Provincial Case Management Standards.
- Demonstrated organizational, communications and leadership skills.
- Possess strong case management, planning, analytical, assessment and problem-solving skills.
- Excellent communication skills (verbal and written).
- Knowledge of community resources and collateral services.
- Possess a valid MB driver's license and access to a vehicle.

- Proficiency in Microsoft Office products, Excel and Word.
- Knowledge of CFSIS and Intake Module System will be considered an asset.
- Satisfactory Criminal Record Check, Clear Child Abuse and Prior Contact Checks.
- Knowledge of and respect for the customs and traditional philosophy of the Island Lake Region.

SALARY: **Starting Salary will be commensurate with qualifications and experience. The range for the classification is \$72,021 - \$93,922**

COMPETITION #: **00007-25**

APPLICATION DEADLINE: **March 17, 2025 @ 4:30pm**

Island Lake First Nations Family Services provides competitive compensation, excellent benefits including matching pension plan, and a positive work environment.

HOW TO APPLY:

Interested applicants are encouraged to forward their cover letter, resume, and include the competition #, along with three (3) professional references. One (1) reference must be from a direct supervisor with your most recent employer. All applicants must possess and submit with their application a current Criminal Record Check (with Vulnerable Sector), Child Abuse Registry Check, and will be screened and subject to a Prior Contact Check as a condition of employment.

Human Resources

Island Lake First Nations Family Services

Email: hr@ilfnfs.ca

Fax: 204-783-3088

Preference will be given to Indigenous candidates (First Nations, Métis, or Inuit) meeting the position requirements. All Indigenous applicants are asked to self-declare within their cover letter.

WE THANK ALL WHO APPLY AND ADVISE THAT ONLY THOSE SELECTED FOR FURTHER CONSIDERATION WILL BE CONTACTED.

Head Office:
Garden Hill, Manitoba
R0B 0T0
Phone: 1-204-456-2015

Sub-office
St. Theresa Point, Manitoba
R0B 1J0
Phone: 1-204-462-2114

Sub-office
Wasagamack, Manitoba
R0B 1Z0
Phone: 1-204-457-2469

Sub-office
Red Sucker Lake, Manitoba
R0B 1H0
Phone: 1-204-469-5444

Sub-office
Winnipeg, Manitoba
103-1821 Wellington Ave
Phone: 1-204-987-9444